

Mayor

Michael C. O'Connor



Aldermen

Kelly Russell
President Pro Tem

Derek T. Shackelford

Roger A. Wilson

Donna Kuzemchak

Ben MacShane

**Mayor's Strategic Opportunities Advisory Team
City Operations and Organization Workgroup
Meeting Agenda
March 2, 2018, 8:00 AM
City Hall Third Floor Conference Room**

- I. CALL TO ORDER
- II. INTRODUCTIONS
- III. APPROVAL OF MINUTES
- IV. PROGRESS REPORT ON "NEXT STEPS" FROM FEBRUARY 16
 - a. Send out questions and schedule of meetings to department heads - COMPLETE
 - b. Set up interview with first department head - SCHEDULED
 - c. Written recommendation re: Mayor's office structure/draft job descriptions – IN PROGRESS
 - d. One of us will attend the Communications Workgroup - TBD
 - e. Start interviews with DPW Director – TODAY
- V. UPDATE ON STAFF INTERVIEWS SCHEDULING
- VI. PUBLIC COMMENT
- VII. INTERVIEW WITH DIRECTOR OF DEPARTMENT OF PUBLIC WORKS, ZACK KERSHNER
- VIII. ADJOURN

Individuals requiring special accommodations, including sign language interpreters, are requested to contact Pam Stocksdales at pstocksdales@cityoffrederick.com. Assistive Listening Devices are available from the meeting clerk.

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